

CLARK BOROUGH
May 7, 2019 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

ADP Payroll Quote

NEW BUSINESS

Stove and Office Furnace Pilot lights
Final Audit

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

International Property Maintenance Code
PARural Water Association – Math Tune-up class for Jim Miller
Sacramento Class E Certification

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association and Council of Governments
Building, Park & Recreation – DCNR Grant
Code Enforcement/ Zoning Officer
Collector of Taxes
Council of Governments
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Recycling
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

May 7, 2019

The meeting of Clark Borough Council was called to order by Council President, Jim Carucci, who led in the pledge of allegiance to the flag on Tuesday, April 2, 2019 at 6:00 p.m. Others in attendance were Maryjo Harakal, Russell Shaffer, Barbara Dunlap, Donna Lapikas, Doug Robbins, Cameron McConahy, Attorney William Madden, Jim Miller, Henry Lutz and Monica Simko.

Visitors in attendance: Eric Jewell, Brian and Lisa Rogers, Jim and Joanna Scott, Jason Slemmer, Art Hatton, John Abraja and Frank Boca.

Cameron McConahy made a motion to accept the March 2019 minutes as written. The motion was seconded by Donna Lapikas and passed with all voting yes.

Jim Carucci read the Treasurer's Report for the Month of March 2019. Doug Robbins made a motion to accept the Treasurer's Report. This motion was seconded by Cameron McConahy and passed with all present voting yes.

Barb Dunlap read the sewer bills for approval. Doug Robbins made a motion to pay the sewer bills as read; this motion was seconded by Russ Shaffer and passed with all present voting yes.

Donna Lapikak read the Fire Report for the month of March 2019. The Clark Voluntary Fire Department responded to four (4) calls. Doug Robbins made a motion to accept the fire report as read. Cameron McConahy seconded the motion and the motion passed with all present voting yes.

Mayor Maryjo Harakal Police Report for the month of February 2019. The Hermitage Police conducted 40 hours of patrol, responding to 13 calls for service in the Borough of Clark during the month. Jim Carucci made a motion to accept the police report. Cameron McConahy seconded the motion and the motion passed with all present voting yes.

Visitors Brian and Lisa Rogers, Jim and Joanna Scott, Jason Slemmer and John Abraja are present to discuss Dr. Joseph's property. Brian Rogers addressed council that he had printed an ordinance from Mercer County Regional Planning's website, 701.1 & 702.2. Brian provided a handout to council of the lots being discussed and stated that Dr. Joseph is in violation of these ordinances. Brian Rogers asked what they can do to rectify the issue and have the lot cleaned up. Council stated that the State of PA gave Dr. Joseph the ok to install a driveway off of Route 258 and did not require him to put a drainage pipe in. Council advised Brian Rogers to check with the Mercer County Planning Commission on who enforces the storm water management, Act 167 Ordinance. Per Attorney Madden, the residents will need to talk to the Zoning Officer, Al Harakal, to make a complaint to the Zoning Hearing Board, Sue Simmons is the Chairperson who would issue a citation. The next step would then be to take the issue to the Common

Pleas Court. Attorney Madden advised the residents that the Borough of Clark cannot do anything further at this point.

Attorney Madden was dismissed with no further questions.

Visitor, Eric Jewell was present to provide an update on the fraudulent activity the Borough found on the FNB credit card. Maryjo Harakal announced that there was a lot of activity and the Hermitage Police Department found that Patricia Haggerty had used the FNB credit card while still employed to purchase equipment for the Borough through her Amazon account. It is Eric Jewell's understanding that this was a fluke thing and when she made a personal purchase, she did not realize that her card had expired and that Amazon had the Borough's card number still on file and automatically applied the amount to the card by default. Eric Jewell believes that there was no intent or criminal violation.

Visitor, Frank Boca is present to sell his Xmark Zero Turn mower to Clark Borough for \$3,000. Frank Boca stated that it is a 2006, he bought it brand new and hasn't used it in two years. It is trouble free and safety features are still in place. Frank Boca also stated that he had a blade housing unit go out and replaced it. When he replaced the housing unit, he had also purchased an extra, which he still has brand new in box, never used, that he will provide to us with the purchase. M&R had appraised the mower for trade in value of \$3,500. Doug Robbins made a motion to purchase the Xmark Zero Turn mower and extra blade housing unit for \$3,000. The motion was seconded by Donna Lapikas with all present voting yes.

Maryjo Harakal presented Henry Lutz' resignation letter from his position as Custodian, effective April 2, 2019 but will come back to train Art Hatton through the end of April. Doug Robbins made a motion to accept Henry's resignation. The motion was seconded by Russ Shaffer with all present voting yes.

Maryjo Harakal announced that Art Hatton is present to answer any questions from council before a decision is made to hire him as the new custodian. Doug Robbins stated that he has met with him and didn't see a reason not to hire him. Jim Carucci made a motion to hire Art Hatton as custodian. The motion was seconded by Donna Lapikas with all present voting yes.

Maryjo Harakal presented the quote from Blair's Key Locksmith for rekeying the buildings. The quote was for \$1,205.19 for a Master key system. Russ Shaffer made a motion to accept the bid from Blair's Key Locksmith. The motion was seconded by Jim Carucci. Roll call vote: Cameron McConahy, Yes; Donna Lapikas, Yes; Doug Robbins, Yes; Jim Carucci, Yes.

Maryjo Harakal read a thank you card from Russ Shaffer's family thanking the Borough for sending funeral flowers.

Doug Robbins stated that he was looking into getting LED lights installed in the Social Hall and Office.

Doug Robbins met with Winslow Engineering to discuss the Grant for constructing sidewalks along Routed 258 from Rogers apartment complex down to Valley View Road. The sidewalk could be less than 1% grade and is in the Penn Dot right of way. Sewers would not need to be moved. Doug Robbins stated that he will call Winslow for an update on the Borough's cost.

Maryjo Harakal stated that the Zoning Officer received one building permit for an attached garage from Mr. and Mrs. Skero, Parkview Drive.

Donna Lapikas announced that Greg Sanford called and stated that he was approached about whether they could do a yoga class on Thursday nights. Council saw no issues and ok'd the class.

Maryjo Harakal read correspondence from Mackin Engineering Company. The letter provides a website, hermitage2030.com, where we are able to view the proposed plans for anything being built in Hermitage.

Maryjo Harakal read correspondence from Mercer County Boroughs Association inviting Council to the 2019 Spring Meeting at the West Middlesex Masonic Hall on Thursday April 25, 2019.

Russ Shaffer that we are good on Salt and that the plow is still on the truck. Council advised Jim Miller to have the plow removed until next winter.

Maryjo Harakal stated that there is still \$92,000 in the General Fund Checking. Maryjo Harakal requested that we move another \$50,000 into the General Fund Savings. Jim Carucci made a motion to transfer \$50,000 from General Fund Checking to General Fund Savings. The motion was seconded by Russ Shaffer with all present voting yes.

Monica Simko stated that the Borough received the Liquid Fuels funds and requested that \$2,000 be transferred into the Liquid Fuels Checking account from Savings. Russ Shaffer made a motion to transfer \$2,000 from Liquid Fuels Savings to Liquid Fuels checking. The motion was seconded by Doug Robbins with all present voting yes.

Monica Simko stated that the Auditor from Maher Duessel advised that if the funds in the Wage Tax Distribution account are truly the Boroughs funds then the account could be closed after the funds were moved into the General Fund account. The auditor also advised that the Capital Reserve, Building, Equipment Reserve accounts could all be merged into one (1) account. Doug Robbins made a motion to move the funds from the Wage Tax Distribution to the General Fund Savings account and then close the Wage Tax Distribution Account. The motion was seconded by Jim Carucci with all present voting yes.

Jim Carucci read the Payroll Distribution, General Fund Distribution and the State Liquid Fuels Distribution for the month of April 2019. Russ Shaffer made a motion to pay the bills. The motion was seconded by Donna Lapikas and passed with all voting yes.

Jim Carucci made a motion to adjourn the meeting. The motion was seconded by Donna Lapikas with all present voting yes.



Monica M. Simko, Secretary/Treasurer

