

CLARK BOROUGH  
July 2, 2019 - 6:00 P.M.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
READING OF MINUTES  
TREASURER'S REPORT  
VISITORS

**UNFINISHED BUSINESS**

Oven is fixed, pilot lights need checked

**NEW BUSINESS**

James Eakin requested to sit on Zoning Board during non-Clark Borough hearings.  
Updated Hall Rules and Checklist for Custodian and Renters (Doug)  
Teamsters Contract due for renegotiation

**QUESTIONS FOR ATTORNEY MADDEN**

**CORRESPONDENCE AND OTHER COMMUNICATIONS**

Annual Yard Sale Advertisement  
Community Service Work – Lonnie Schultz was approved and notified – never showed  
PSATS email on table – multiples available classes  
Tri-County contract up for re-bid this year through COG

**OFFICIALS AND COMMITTEES**

Sewer Committee  
Boroughs Association and Council of Governments  
Building, Park & Recreation  
Code Enforcement/ Zoning Officer  
Collector of Taxes  
Finance, Insurance, Pension, Personnel  
Fire  
Highways  
Mercer County Joint Sewer Agency  
Police  
Planning (Local and Regional)  
Recycling  
Storm Water  
Zoning (Local and Regional)  
Mayor  
President of Council

PAYMENT OF BILLS

ADJOURNMENT

July 2, 2019

The meeting of Clark Borough Council was called to order by Council President, Jim Carucci, who led in the pledge of allegiance to the flag on Tuesday, June 4, 2019 at 6:00 p.m. Others in attendance were Clark Eberhart, Doug Robbins, Donna Lapikas, Patti LaRocca, Cameron McConahy, Russell Shaffer, Al Harakal, Barbara Dunlap, Attorney William Madden, Jim Miller, Ron Sanford and Monica Simko.

Visitors in attendance: Jim Scott, Joanna Scott and Cynthia Alexander.

Clark Eberhart made a motion to accept the May 2019 minutes as written. The motion was seconded by Donna Lapikas and passed with all voting yes.

Jim Carucci read the Treasurer's Report for the Month of May 2019. Doug Robbins made a motion to accept the Treasurer's Report. This motion was seconded by Russ Shaffer and passed with all present voting yes.

Clark Eberhart read the sewer bills for the month of May 2019. Clark Borough to pay \$3,400.43 with \$574.98 paid from South Py. Russ Shaffer made a motion to pay the sewer bills as read; this motion was seconded by Cameron McConahy and passed with all present voting yes.

Donna Lapikas read the Fire Report for the month of May 2019. The Clark Volunteer Fire Department responded to four (1) one call. Doug Robbins made a motion to accept the fire report as read. Russ Shaffer seconded the motion and passed with all present voting yes.

Ron Sanford stated that the red truck that was obtained free of charge from the Forestry Department will be picked up on June 5, 2019.

Ron Sanford requested that the pine tree next to the far fire bay door be trimmed or cut down due to lack of visibility when backing the trucks into the bay.

Ron Sanford stated that the borough can obtain a permit that would allow us to mow the median off of Route 18 and Route 258, says that the grass is extremely high. Clark Eberhart reported that Penn Power is responsible for that area.

Ron Sanford requested that the custodian close the gate before any hall functions as he was having issues with the battery in the truck dying due to the radio being left on.

Ron Sanford asked if we could get a nice 'Welcome to Clark' sign out on Route 18.

Ron Sanford advised that the weather siren is very old and has been repaired, but when the leaves are on the trees, he cannot hear it going off. Ron Sanford stated that there is no

grant money to cover the cost of a new one, which is approximately \$25,000.00-26,000.00

Visitor Jim Scott is present to see if there are any updates from the May council meeting in regards to the Dr. Joseph's property. Jim Scott made a complaint that the person Dr. Joseph has mowing the property is turning around in his yard in a circle and they are mowing the grass at a different length than he does so it looks bad.

Visitor Cynthia Alexander is present to observe and broaden her cultural experience. She stated that she is from Hermitage and had family that used to live in Clark years ago.

Council agreed to table the ADP Payroll for now until Patti LaRocca can talk with Gregg Perrine at COG about getting better support for Sage.

Barbara Dunlap asked Attorney Madden and a Deed that changed hands in January on a property. Barbara Dunlap stated that, per ordinance, Deed transfers need to have a sewer inspection completed. Attorney Madden advised that Barb Dunlap is correct unless we as a Borough make an exception to the ordinance. Attorney Madden recommends that she send both parties a copy of the ordinance with a 10 day limit to pay or it will go to the District Magistrate.

Maryjo Harakal presented the final audit from Maher Duessel and advised that it needs voted on and passed. After council reviewed the audit, Doug Robbins recommended that we should at least look into some of the recommendations from the auditor and find a way to comply. Clark Eberhart made a motion to pass the audit. The motion was seconded by Russ Shaffer and all present voting yes.

Attorney Madden was dismissed with no further questions.

Monica Simko stated that Penn Dot had called to inform the Borough that a company would be inspecting and upgrading, if necessary, the boxes at the Route 18 light.

Monica Simko provided more information on the ADP Payroll vs Quickbooks payroll software. She advised that there isn't enough support from COG available when issues arise with Sage, also that they don't upgrade the program. Council agreed to table the topic until Patti LaRocca speaks with Greg Perrine at COG regarding the support issue.

Monica Simko stated that she and the Mayor, Maryjo Harakal, had gone over the recommended changes from MaherDuessel. Monica Simko stated that National Fuel will not change the due date, the auditor advised that Monica could attach the new Cash Distributions Journal after the payment is made as long as Council is aware that it will always show a zero balance at the meeting. Lowes will also not change their due date, but Monica is able to call and get the balance. Monica Simko advised that she did purchase a numbered receipt book and will have the council president, Jim Carucci, sign the bill lists going forward. Council agreed that the sewer billings are sufficient on how they are completed currently. Finally, First National Bank stated that there is not an issue

with Maryjo Harakal and Monica Simko signing their own checks due to the two signatures required policy in place on the account.

Doug Robbins made a motion to remove the two (2) trees next to the maintenance garage to provide better visibility to the playground and Shelter #1. The motion was seconded by Russ Shaffer with all present voting yes.

Doug Robbins made a motion to add an additional camera to the rear of the maintenance garage to provide better visibility to the back driveway and field. The motion was seconded by Patti LaRocca with all present voting yes.

Doug Robbins stated that the quote from Carine's for LED Lights for the Social Hall and Municipal office are approximately \$18.00-\$19.00 per bulb. Monica Simko is looking into Costars for a better rate.

Doug Robbins stated that Winslow has not provided an update on the sidewalk discussion as of yet.

Doug Robbins stated that he had received complaints about residents bringing dogs to the park that are not on a leash and requested that four (4) more park rules signs be purchased at \$46.00 each, and placed by the fire range and pavilions. Russ Shaffer made a motion to purchase four (4) signs. The motion was seconded by Donna Lapikas with all present voting yes.

Russ Shaffer presented an accident that occurred on Neshannock Road at McCullough Farm. We received two (2) quotes. Suit-Kote provided an estimate of \$9,627.80 and Smith Sealing & Asphalt Restoration provided an estimate of \$9,127.40. Monica Simko is to reach out to Westfield Insurance to proceed further.

Donna Lapikas asked why her and Jim Carucci haven't received notice of when the Mercer County Joint Sewage upcoming meetings are. Monica Simko email Jodi Scopack during the meeting and is awaiting response.

Cameron McConahy stated that he received 2 (two) complaints from Dr. Joseph regarding Jim Scotts drainage pipes. Cameron advised that he will talk with Al Harakal and verify if there is an easement at the bottom of Mr. Scotts hill that the Borough would be responsible for maintaining. Russ Shaffer and Clark Eberhart both stated that there is not an easement. Attorney Madden also looked at the property and advised that there is not an issue unless the drainage pipes end right at the property line.

Monica Simko stated that the only correspondence that Maryjo had to present was a quote for the purchase of a mini freezer to be used by the renters of the hall. The deep freezer was locked by the fireman and is inaccessible. Donna Lapikas was going to talk to Ron Sanford and see if its not in use for the game dinner, if it could be unlocked.

Jim Carucci read the Payroll Distribution, General Fund Distribution and the State Liquid Fuels Distribution for the month of May 2019. Russ Shaffer made a motion to pay the bills. The motion was seconded by Clark Eberhart and passed with all voting yes.

Jim Carucci made a motion to adjourn the meeting. The motion was seconded by Donna Lapikas with all present voting yes.



Monica M. Simko, Secretary/Treasurer

