

CLARK BOROUGH
December 5, 2017 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

NEW BUSINESS

Approve 2018 Budget
Approve Tax Ordinance 2018
Candidates for Road Foreman Job

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association and Council of Governments
Building, Park & Recreation – DCNR Grant
Code Enforcement/ Zoning Officer
Collector of Taxes
Council of Governments
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Recycling
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

December 5, 2017

The meeting of Clark Borough Council was called to order by Douglas Robbins who led in the pledge of allegiance to the flag on Tuesday, November 7, 2017 at 6:00 pm. Others in attendance were Mary Jo Harakal, Donna Lapikas, Lee Loutzenhiser, Patti LaRocca, Clark Eberhart, Ron Sanford, Barbara Dunlap, Larry McKnight, Alvan Harakal, Megan McConahy and Scott Sigworth.

Patti LaRocca made a motion to accept the November 7, 2017 minutes. The motion was seconded by Clark Eberhart, and passed with all voting yes.

Douglas Robbins read the Treasurer's Report for the Month of November 2017. Lee Loutzenhiser made a motion to accept the November 2017 Treasurer's Report. This motion was seconded by Patti LaRocca and passed with all present voting yes.

Douglas Robbins recognized the following visitor Megan McConahy, asked if she had any questions or concerns that needed attention, Ms. McConahy replied she was here only to observe.

Council discussed the Cub Scout Pack 45 and Girl Scouts request to place a lending book box at the shelter. Doug Robbins made a motion to allow the box to be mounted outside shelter 1. His motion was seconded by Donna Lapikas and passed with all present voting yes.

Lee Loutzenhiser along with Doug Robbins, Clark Eberhart, and Larry McKnight met with Ed Winslow of Winslow Engineering on November 3, 2017 to discuss the MS4 Waiver. Waiver consisted of the following, map of the area, ordinance papers, minutes of previous meetings, signatures, an appointment to place a council member in charge and a \$500.00 check. The Borough of Clark is responsible for enforcement. Motion to approve Lee Loutzenhiser as the manager of Stormwater Management was made by Douglas Robbins and seconded by Clark Eberhart and passed with all present voting yes. Douglas Robbins made a motion for the Borough to pay \$500.00 dollars to the Commonwealth of Pennsylvania for the MS4 waiver application fee, and to allow Douglas Robbins signs the waiver in the absence of President Jim Carucci. Patti LaRocca seconded the motion and a roll call vote was taken, Douglas Robbins – yes, Lee Loutzenhiser – yes, Patti LaRocca– yes, Donna Lapikas-yes, and Clark Eberhart-yes.

Patti LaRocca reported she talked to Doctor Joseph concerning his plans for the property along Route 258 at this time he is considering of building a garage. Patti LaRocca also reported she talked to Mr. Scott and he did call the EPA about a vehicle drop lot and nothing can be done at this time.

Clark Eberhart reported that we received 3 bids to replace the furnace at the pump station, Paoletta Heating & Cooling-\$2350.00, D&G Heating-\$2900.00 and Central Heating and Cooling – \$4495.00, Clark Eberhart made a motion to accept Paoletta Heating & Cooling bid of \$2350.00. Motion was seconded by Donna Lapikas and passed with all present voting yes.

Larry McKnight reported the sewer vacuum and TV scope inspection was completed with no series problems reported, Clark Eberhart reported that South Pymatuning did not participate with the inspection at this time. Lee Loutzenhiser asked how many lines flow to each collection point and if we could monitor the flow in each leg independently. Clark Eberhart made a motion to accept the bills as read to Council, Donna Lapikas seconded the motion and the motion passed with all voting yes.

Douglas Robbins reported on Building, Parks and Recreation, we received the final approval on the park project and can begin to move into the closing phase, Brian Foster from COG, is to begin the final paperwork. Larry McKnight thanked the council and the volunteers for their help in completing the project.

Coded Enforcement and Zoning Officer, Al Harakal report a shed on Russell George property was placed without a permit. Al Harakal sent letter to Mr. George stating that he has 10 days to respond and pay for the permit to avoid any penalties or fines.

Douglas Robbins reported for Personnel that Henry Lutz has submitted his letter of resignation. Douglas Robbins made a motion to accept the letter; the motion was seconded by Clark Eberhart and passed with all voting yes. Douglas Robbins also reported that Council has received a letter of intent from Larry McKnight of his retirement. Larry McKnight did not announce his exact date and is going to provide a job description for Council. The Road Foreman job is to be posted at Borough office, Clark Post Office and with Career Link. Council would at this time like to thank Larry McKnight for his time, commitment and service.

Highway - Larry McKnight presented bid from Bruce & Merrilees to provide service on traffic lights. Douglas Robbins made a motion to accept Bruce & Merrilees bid. Clark Eberhart seconded the motion and the motion passed with all voting yes.

Donna Lapikas read the fire report for October reporting reported there were six (6) calls for service. Patti LaRocca made a motion to accept the fire report. The motion was seconded by Donna Lapikas and passed. Ron Sanford reported a problem with garage door not closing completely. Mr. Sanford also reported that there will be no game dinner in the spring but an event of some kind will be held.

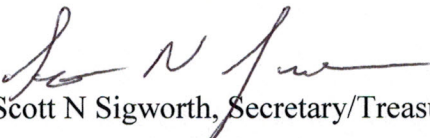
Mayor Harakal read the Police Report reporting the Hermitage Police Department conducted 36.5 hours of patrol in the Borough of Clark in the month of September and responded to 8 calls for service. Donna Lapikas made a motion to accept the police report. The motion was seconded by Patti LaRocca and passed with all present voting yes.

Lee Loutzenhiser reported that Larry McKnight and Lee Loutzenhiser replaced a drain and sump pipe at Terry Karsonvich house.

Mayor Harakal presented the 2018 proposed budget to Council for approval at the December 2017 meeting, the budget will on display at the office during regular business hours; Clark Eberhart made a motion to accept the proposed 2018 budget. Lee Loutzenhiser seconded the motion and a roll call vote was taken, Lee Loutzenhiser – yes, Patti LaRocca– yes, Donna Lapikas-yes, Douglas Robbins-yes and Clark Eberhart-yes.

Douglas Robbins read the Payroll Distribution, General Fund Distribution and the State Liquid Fuels Distribution for the month of December 2017 Donna Lapikas, made a motion to pay the bills as read. The motion was seconded by a Patti LaRocca and passed with all present voting yes.

Douglas Robbins made a motion to adjourn. Motion was seconded by Lee Loutzenhiser and passed with all present voting yes.


Scott N Sigworth, Secretary/Treasurer

