

CLARK BOROUGH  
September 6, 2016 - 6:00 P.M.

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
READING OF MINUTES  
TREASURER'S REPORT  
VISITORS

UNFINISHED BUSINESS  
CVFC Relief Audit (Updated Letter of Compliance)  
CVFC Scissor Wall

NEW BUSINESS  
CVFC 911 Certification & Turnout Suits  
Disposal of dome from playground  
Hiring of Clerk

QUESTIONS FOR ATTORNEY MADDEN  
Revision of Industrial Pretreatment Ordinance with Hermitage

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES  
Sewer Committee  
Boroughs Association and Council of Governments  
Building, Park & Recreation – DCNR Grant  
Code Enforcement/ Zoning Officer  
Collector of Taxes  
Council of Governments  
Finance, Insurance, Pension, Personnel  
Fire  
Highways  
Mercer County Joint Sewer Agency  
Police  
Planning (Local and Regional)  
Recycling  
Storm Water  
Zoning (Local and Regional)  
Mayor  
President of Council

PAYMENT OF BILLS

ADJOURNMENT

September 6, 2016

Due to the absence of President James Carucci, the meeting of Clark Borough Council was called to order by Vice President, Douglas Robbins who led in the pledge to the flag on Tuesday, September 6, 2016 at 6:00 p.m. Others in attendance were Russell Shaffer, Donna Lapikas, Lee Loutzenhiser, Clark Eberhart, Maryjo Harakal, William Madden, Barbara Dunlap, Ron Sanford and Patricia Haggerty.

Doug Robbins made a motion to accept the August 2016 minutes as written. The motion was seconded by Lee Loutzenhiser and passed.

Doug Robbins read the Treasurer's Report for the Month of August 2016. Russell Shaffer made a motion to accept the August 2016 Treasurer's Report. This motion was seconded by Lee Loutzenhiser and passed with all present voting yes.

Ron Sanford donated the flag from the funeral ceremony of Art Reagle to the Borough of Clark. Borough Council gratefully accepted this donation and thanked Ron Sanford and his family for the generous donation.

Ronald Sanford stated the CVFC letter of Compliance is being addressed. Ron Sanford is the Treasurer and has been working on inventorying all items purchased with the Fire Relief funds. Once this is accomplished, a list will be sent to the Fire Relief Association at which time a letter of compliance will be issued stating all deficiencies found in the report have been corrected to the satisfaction of the Fire Relief Association. This item will remain on the agenda until said letter is received by Borough Council.

Ron Sanford reported that the scissor wall has been purchased. CVFC will work with Larry McKnight to install the wall between the kitchen and the garage. Once the wall has been installed, a key will be given to the Secretary and the Custodian of the Borough. This wall will remain locked during Social Hall functions and remain open at all other times.

Doug Robbins asked Ron Sanford to update Council on their QRS Certification. Ron reported that in order to reinstate their QRS Certification they must have an EMT and two additional staff on the emergency vehicle during a call. Their volunteers can do CPR and assessments but they cannot administer any medication or transport. 911 will not "trip out" the CVFC as they cannot meet this requirement.

Ron Sanford reported they do have four turn out suits on order and will continue to replace suits as necessary. Attorney Madden reported that the revision to the agreement between the City of Hermitage and The Borough of Clark relating to Industrial Pretreatment Ordinance has been revised and advertised.

Attorney Madden reported that the revision to the agreement between the City of Hermitage and The Borough of Clark relating to Industrial Pretreatment Ordinance has been revised and advertised. Clark Eberhart made a motion to approve the revised ordinance. Russell Shaffer seconded the motion and a roll call vote was taken with all present voting yes.

Doug stated that the dome removed from the playground is sitting behind the maintenance building. Patti LaRocca showed some interest in taking the dome, but is no longer interested. Doug made a motion to scrap the dome. Clark Eberhart seconded the motion. A roll call vote was taken, Russ Shaffer – yes, Donna Lapikas – yes, Lee Loutzenhiser – yes, Clark Eberhart – yes and Doug Robbins – yes.

Doug reported there were four applicants for the position of Secretary/Treasurer, Bethany Brant, Tabitha Pinch, Scott Sigworth and Tina Burdette. All four applicants have been interviewed. Mayor Harakal, after consultation with Doug Robbins and Patti LaRocca, recommended Council hire Scott Sigworth. Donna Lapikas asked to review the applications before making a decision. Russ Shaffer made a motion to table the discussion until all Council members have had a chance to review the applications.

Clark Eberhart read the Sewer Bills for September 2016 for Council approval. Russell Shaffer made a motion to pay the sewer bills. The motion was seconded by Donna Lapikas and passed.

Mayor Harakal read the 2016 Fall Meeting announcement of the Mercer County Boroughs Association. This meeting will be sponsored by Greenville Borough on September 22, 2016. Anyone interested in attending must contact Pat Haggerty by Friday, September 9, 2016 to make a reservation.

Doug Robbins thanked the many volunteers who constructed and erected the playground equipment on August 23<sup>rd</sup> as well as the volunteers who continue to help.

Doug Robbins reviewed two bids for sealcoating of the parking lot. The bid from Anglin Seal Coating is \$3,950 and the other bid is from Quality Sealers in the amount of \$3,924. After some discussion, Doug suggested Council approve the bid from Anglin as their bid included sealing the cracks in the parking lot. Russell Shaffer made a motion to accept the bid from Anglin Seal Coating, Donna Lapikas seconded the motion. A roll call vote was taken with all present voting yes.

Doug Robbins presented an additional bill from Allegheny Mineral Corp for #9 limestone used in the construction of the walkway in the park in the amount of \$522.26. Doug Robbins made a motion to pay the invoice. Russ Shaffer seconded the motion and the motion was passed with all present voting yes.

Pat Haggerty reported receiving checks from Lori McKnight, Tax Collector as follows: \$9,565.57 for Real Estate Taxes, \$308.70 for Act 511 Occupation Taxes, \$426.30 for Borough Per Capita Taxes and \$819.68 for Fire.

Russell Shaffer read the CVFC call reports for the month of August 2016 reporting were 2 calls for service during the month.

Ron Sanford requested Council to replace the grates in front of the fire trucks with smaller grates. Russ Shaffer asked Larry McKnight to get together with Doug Robbins to examine and review the request.

Ron Sanford reported that the pole near the Turkey shoot area is leaning to the right. He requested that the CVFC be allowed to dig out the side of the pole and place cables on the pole to straighten it out. Larry McKnight stated that would create a safety hazard and said he would work the fire department to find a solution.

Ron reported he has been told there are some illicit activities in the park after hours. Clark Eberhart stated that he believe the most of the issues have been addressed by Hermitage Police. The ongoing problems are being resolved with more patrols in the area.

Ron reported that a member of JOAD was asked to leave the park during the construction of the playground. Larry McKnight and Lee Loutzenhiser said that is not the case. The person was asked to move his targets as he was hindering the construction project. Lee further advised him to call Doug Robbins, chairman of the park committed for future use of the park. The gentlemen did not leave and in fact continued to practice for another hour.

Mayor Harakal read the Police Reports for August 2016. The Hermitage Police conducted 41.5 hours of patrol and responding to 28 calls for service in the Borough of Clark during the month of August 2016. Russell Shaffer made a motion to accept the police report. Lee Loutzenhiser seconded the motion and the motion passed.

Lee Loutzenhiser reported he and Lawrence McKnight have completed some work on Charles Street. Lee reminded council of the MS4 community ruling for the Borough of Clark by the DEP and stated Ed Winslow is reviewing the requirements and will report what steps need to be taken by the Borough to comply.

Russ asked if everyone had a chance to review the Secretary/Treasurer applications. Upon further discussion Russ Shaffer made a motion to hire Scott Sigworth. Donna Lapikas seconded the motion and roll call vote was taken with all present voting yes. Mayor Harakal will contact Patti LaRocca, who will make the formal offer and send letter to all applicants.

Russell Shaffer read the Payroll Distribution, General Fund Distribution, State Liquid Fuels Distribution and DCNR Henderson Park Distribution for the month of September,

2016. Clark Eberhart made a motion to pay the bills as read. The motion was seconded by Donna Lapikas and passed with all present voting yes.

Mayor Harakal called an Executive Session of Council, at which time all non-council parties were excused.

Upon return of Council and the Secretary, Russ Shaffer made a motion to adjourn the meeting. Motion was seconded by Donna Lapikas and passed.

A handwritten signature in cursive script, appearing to read "Patricia L. Haggerty". The signature is written in dark ink and is positioned over a faint circular seal of the City of Eberhart, Oregon. The seal contains the text "CITY OF EBERHART, OREGON" around the perimeter and "1911" in the center.

Patricia L. Haggerty, Secretary/Treasurer