

CLARK BOROUGH
November 1, 2016 - 6:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
READING OF MINUTES
TREASURER'S REPORT
VISITORS

UNFINISHED BUSINESS

NEW BUSINESS
Proposed 2017 Budget

QUESTIONS FOR ATTORNEY MADDEN

CORRESPONDENCE AND OTHER COMMUNICATIONS

OFFICIALS AND COMMITTEES

Sewer Committee
Boroughs Association and Council of Governments
Building, Park & Recreation – DCNR Grant
Code Enforcement/ Zoning Officer
Collector of Taxes
Council of Governments
Finance, Insurance, Pension, Personnel
Fire
Highways
Mercer County Joint Sewer Agency
Police
Planning (Local and Regional)
Recycling
Storm Water
Zoning (Local and Regional)
Mayor
President of Council

PAYMENT OF BILLS

ADJOURNMENT

November 1, 2016

The meeting of Clark Borough Council was called to order by President, James Carucci who led in the pledge to the flag on Tuesday, November 1, 2016 at 6:00 p.m. Others in attendance were Russell Shaffer, Lee Loutzenhiser, Doug Robbins, Maryjo Harakal, Barbara Dunlap, Larry McKnight, Ron Sanford, Bob Tomko, Scott Sigworth and Patricia Haggerty.

Doug Robbins made a motion to accept the October 2016 minutes as written. The motion was seconded by Lee Loutzenhiser and passed.

James Carucci read the Treasurer's Report for the Month of October 2016. James Carucci seconded the motion and passed with all present voting yes.

Doug Robbins showed Council the new sign for the rules in the Henderson/Taylor Park. Doug made a motion to purchase four more signs for the park. Lee Loutzenhiser seconded the motion and the motion passed.

Mayor Harakal passed out the 2017 Proposed Budget and the 2016 year to date budget for review. Mayor Harakal stated the employees will receive a 3% raise per the Teamster's Contract. Since the Tax Collector has not had a raise in 10 years, the Budget Committee proposed a raise for Lori McKnight, Tax Collector from \$200 per month to \$300 per month. Also the Zoning Officer has not had a raise in over 10 years and the Budget Committed proposed a raise for the Zoning Officer to \$100 per month.

Russell Shaffer made a motion to raise the salary of the Tax Collector to \$300 per month and raise the salary of the Zoning Officer to \$100.00 per month. Doug Robbins seconded the motion and a roll call vote was taken, James Carucci – yes, Doug Robbins – yes – Lee Loutzenhiser – yes, Russell Shaffer – yes.

In the absence of Clark Eberhart, Barb Dunlap read the Sewer Bills for November 2016 for Council approval. Russell Shaffer made a motion to pay the sewer bills. The motion was seconded by Doug Robbins and passed.

Doug Robbins reported the water analysis inspection was performed by Rick Kirby from DEP. Rick reported a few deficiencies that need to be updated. The items needing updated are sanitary well cap, well upper terminal needs to be 18" above ground level, install protective barriers around the well casing to protect from vehicles. Doug Robbins made a motion that the Borough proceed with the improvements not to exceed \$150. Russell Shaffer seconded the motion and a roll call vote was taken, James Carucci – yes, Doug Robbins – yes – Lee Loutzenhiser – yes, Russell Shaffer – yes.

Kathy Frankel from the DCNR came in on Wednesday October 25, 2016 to inspect the progress so far on the park project. Brian Foster from COG, Larry McKnight and Pat Haggerty attended the meeting. Kathy said everything on the project is in accordance

with the grant; however the walkway must be hardened to be ADA Accessible. She also wanted the parking area to be increased to allow space for van parking. Kathy said to go ahead and order the benches and picnic tables, but ensures they are installed so they also are ADA accessible.

Doug Robbins presented the new Teamster's Contract for Lawrence McKnight for January 1, 2017 through December 31, 201 for review by Council. After all had a chance to review the contract, Russell Shaffer made a motion to accept the contract. James Carucci seconded the motion and a roll call vote was taken, James Carucci – yes, Doug Robbins – abstained – Lee Loutzenhiser – yes, Russell Shaffer – yes.

Ron Sanford reported a fire at the light at the church on October 31, 2016. He stated a bird's nest had caught on fire and they were called out to extinguish the fire.

Doug Robbins said he called Mark Longiotti to discuss the new EMT regulations being imposed upon the PA Fire Departments. Mayor Harakal also reported she spoke with Frank Jannetti from Mercer County Emergency Management.

Ron Sanford stated they have installed to lights at the turkey shoot building, one motion detector light and one LED light.

Pat Haggerty contacted at Tri-County Industries regarding recycling electronic items. The program to recycle that is in place in Hermitage is for residents only. Jerry Bowser advised we could have the same program but since we have fewer citizens, he suggested we only do the recycle once a year. They would drop off a dumpster. Someone would have to monitor the collection, check ID's and take the equipment and load into the dumpster. The cost for 3T would be about \$3,300 (\$.55 per pound). James Carucci said he would check with ECS&R to see what the cost would be to utilize their services.

Doug Robbins read the CVFC call reports for the month of September 2016 reporting were 4 calls for service during the month.

Mayor Harakal read the Police Reports for September 2016. The Hermitage Police conducted 41 hours of patrol and responding to 15 calls for service in the Borough of Clark during the month of September 2016. Mayor Harakal reported the Hermitage Police was present in the neighborhood during Trick or Treat hours on October 31, 2017. Russell Shaffer made a motion to accept the police report. Lee Loutzenhiser seconded the motion and the motion passed.

Mayor Harakal asked if everyone had a chance to review the 2017 Proposed Budget. James Carucci made a motion to advertise the 2017 Proposed Budget. Lee Loutzenhiser seconded the motion and a roll call vote was taken James Carucci – yes, Doug Robbins – yes – Lee Loutzenhiser – yes, Russell Shaffer – yes.

James Carucci read the Payroll Distribution, General Fund Distribution, State Liquid Fuels Distribution and DCNR Henderson Park Distribution for the month of September,

2016. Russ Shaffer made a motion to pay the bills as read. The motion was seconded by Donna Lapikas and passed with all present voting yes.

Doug Robbins made a motion to adjourn the meeting. Motion was seconded by Lee Loutzenhiser and passed.



Patricia E. Haggerty, Secretary/Treasurer